



# Charging Policy for Kenilworth Primary School

This policy has been updated in line with the recommended policy guidelines from Hertfordshire County Council

Reviewed - March 2020  
To be ratified by Governors March 2020  
To be reviewed March 2023

## **Purpose**

The purpose of the policy is to ensure that, during the school day, all children have full and free access to a broad and balanced curriculum in line with the vision, aims and values of the school.

The policy has been informed by A guide to the Law for School Governors and local authority guidance on charging for school activities.

All activities that are a necessary part of the National Curriculum plus religious education will be provided free of charge.

## **Voluntary contributions**

When organising school trips or visits to enrich the curriculum and the educational experiences of the children, the school invites parents to contribute to the cost. All contributions are voluntary. In these circumstances no pupil will be prevented from participating because his/her parents cannot or will not make a contribution. If however, we do not have enough funds to run the trip the school reserves the right to cancel or postpone.

The following is a list of additional activities, organised by the school, which require a voluntary contribution from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- Visits to museums
- Sporting activities which requires transport
- Outdoor adventure activities
- Visits to or by theatre companies
- Musical events

## **Residential trips**

Charges will be made for board and lodgings but not for education or travel expenses. Parents who are in receipt of state benefits will have some of the payments offset by the school, this will be in negotiation with the family. The school will apply for grants from Herts County Council, which will be matched by the school.

## **School mini bus**

We do charge if children are transported in the mini bus to extra-curricular activities. However, we use these charges only to cover the expenses of the trip and not to make a profit.

## **Music Tuition**

There is a charge for individual or small group music tuition if this is offered by a peripatetic music teacher. We make a charge for these lessons but parents in receipt of state benefits may be exempt from payment. Information about music tuition is sent out each term in the newsletter.

## **Swimming**

The school organises swimming lessons for all children from Y6 to Y1 each year. We ask for a voluntary contribution from the parents to cover the cost of the lessons which have already been discounted by Hertsmere Borough Council.

## **Football**

The school offers additional football coaching after school, these clubs are run by school staff and there is no charge.

## **Monitoring and review**

This policy will be monitored by the Governing body and will be reviewed every three years.